

**ADB Loan 4511-LAO: WATER SUPPLY AND SANITATION IMPROVEMENT SECTOR
(WSSIP-ADB Loan 4511) PROJECT.**

Funded by Asian Development Bank (ADB)

Ministry of Public Works and Transport (MPWT)

Department of Water Supply (DWS)

Request for Expression of Interest (EOI)

Financial Clerk (Package CS-08)

The Lao People's Democratic Republic (Lao PDR) has received a Loan from the ADB towards the cost of the Water Supply and Sanitation Improvement Sector Project (the Project), which will include the implementation of water supply systems, sanitation improvements in about 09 towns in 05 Provinces. A Project Management Unit (PMU) has been established within the DWS of the MPWT to **Financial Clerk** of all Project activities. One vital aspect of its function is to develop and maintain a set of **Financial Clerk** covering all activities. Part of the Loan will be used to finance eligible payments for the services provided by the **Financial Clerk**.

The DWS, MPWT now invites expressions of interest from nationals of Lao PDR for the provision of consulting services for the Project coordination of all Project-related activities. The total input is 60 person-months from February 2026 to 31 December 2030.

The expression of interest to be submitted should follow the format provided at web page <http://www.adb.org/site/business-opportunities/operational-procurement/consulting/documents> in the section entitled *Expression of Interest for Individual Consultants* or in hard copy to the address provided below the PMU. Interested Consultants should provide information (CV, EOI, Other supporting documents, if any) demonstrating that S/he has the required qualifications and relevant experience to perform the Service. In order to qualify for this position, the candidates shall meet the following experience and competence requirements:

- At least a bachelor's degree in accounting, finance, management, business administration, or a related field; A local or an internationally recognized professional qualification e.g. CPA will be an advantage (CPA equal or > 3.00).
- At least 5 years of relevant work experience, including a minimum of 2 years of experience in public financial management or project accounting for Projects financed by major international donors e.g. ADB or etc.;
- Proven knowledge of government and foreign aid project operations and of national Treasury MOF payment procedures is required;
- A past similar assignment of same level and nature within the Government or ODA project is highly desirable;
- Excellent report writing and good command of both spoken and written English and Lao is required;
- High degree of computer literacy, and intermediate to advanced knowledge of Microsoft Office Package (Excel, Word, and Power Point) and Internet; Knowledge and experience in using accounting software is a strong advantage;
- Excellent interpersonal skills and result orientation combined with a flexible and adaptable attitude, of good teamwork and communication skills.

The selection process will be in accordance with ADB's *Guidelines on the Use of Consultants by Asian Development Bank and its Borrowers, March 2013*, under Individual Consultant Selection Method.

Electronic copies of the TORs are available on hard copy version can be obtained from:

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Expressions of interest may be submitted electronically by 21 January 2026 through ADB's Consultant Management System or email above or in hard copy to the address provided above the Project Management Unit (PMU).